

**COFFEE COUNTY
HIGHWAY DEPARTMENT**PO Box 428 New Brockton, AL 36351
1165 E McKinnon St. New Brockton, AL 36351**COFFEE COUNTY DRIVEWAY PERMIT
APPLICATION*****\$100 PERMIT FEE**

Name: _____

E-Mail: _____

Phone: () _____

Mailing Address: _____
_____**Highway Department Use Only**

Inspector: _____

Permit No: _____

Pipe Size and Material: _____

Lat.: _____ Long.: _____

Approval Date: _____

Proposed Access Point Info.

County Road Number: _____

Will this be the primary driveway to your property? Yes ☐ No ☐

Location of proposed driveway/ address, at or near: _____

Driveway Use (Check one): ☐ Residential ☐ Commercial ☐ Industrial
☐ Agricultural ☐ Other (Specify): _____

The pipe specifications for residential driveways are 24 feet (15" diameter only) to 100 feet of reinforced concrete pipe (RCP) or 20 feet (15" diameter only) to 100 feet of corrugated high-density polyethylene (HDPE) pipe or corrugated metal pipe (CMP) with smooth flow line and a minimum of 12" of soil cover above pipe. All pipes shall meet or exceed the current ALDOT specifications for side drain pipe.

Pipe Material (Check one): ☐ Concrete ☐ HDPE ☐ CMPPipe Length (Check one): Concrete – ☐ 24 ft. (15" DIA ONLY) ☐ 32 ft. ☐ 40 ft. ☐ Other _____
HDPE or HDPP – ☐ 20 ft. (15" DIA ONLY) ☐ 30 ft. ☐ 40 ft. ☐ Other _____**Procedure**

After the Coffee County Engineer's office has received this completed permit application and a **\$100 permit fee**, the applicant requesting the driveway must mark the location of the center of the proposed driveway location with white flagging ribbon or identification markers. The engineer's office will size the pipe and inspect the proposed location. Once the location is approved, the applicant will be contacted with what size and type pipe is needed; then, the property owner or applicant may contact a licensed contractor to have the driveway installed. Once the ditch has been graded and the pipe has been placed, **Coffee County Engineer's Office must inspect the installation of the driveway prior to placement of fill material over the pipe. Call (334) 894-6112, one business day prior, to schedule an inspection.** Coffee County Engineer's office normal operating hours are Monday-Thursday 6:30am to 5:00pm.

*Permit expires one year from date of approval
See Page 2 for Terms and Conditions for driveway installation*

Terms and Conditions

The applicant hereby requests permission from the Coffee County Highway Department to construct a driveway to the county road named above and agrees with the Coffee County Highway Department that permission for applicant to construct, maintain, and/or use such driveway shall be subject to all terms and conditions as respectively applicable, and that such permission will be revoked or denied by the Coffee County Highway Department at any time the applicant fails to comply with any such terms or condition hereinafter stated;

1. The driveway must be constructed in such a manner that no damage will be caused to the county road, and no hazard to the traveling public, will be created.
2. The applicant is not granted any right, claim or control over any part of the county road right-of-way. The applicant is not permitted to use the driveway or adjacent county road right-of-way for any purpose other than for county road access and for maintenance of the driveway.
3. If it becomes necessary to remove and/or reconstruct this driveway, the Coffee County Highway Department or its contractors have the right to remove and/or reconstruct said driveway without any payment whatsoever to the applicant.
4. The applicant will not make additions to or otherwise modify the driveway after it's completion without obtaining a new permit from the Coffee County Engineer's Office. This stipulation applies to the driveway itself and adjacent county road right-of-way.
5. During construction of this driveway, traffic control devices shall be used in accordance with the MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
6. The material used for backfilling pipe trenches shall consist of small diameter uniform material and shall be free of large rock or other unsuitable material. The backfill material shall be placed in uniform 12-inch lifts and mechanically compacted to 95% of relative density. The backfill shall be placed uniformly on each side of the pipe and all pipes shall be laid in accordance with County Standards.
7. A minimum of 12 inches cover shall be placed over each pipe 48 inches or less in diameter and 24 inches or more of cover shall be placed on all larger diameter pipes. The maximum cover allowed, pipe class, and strength requirements shall be in accordance with the manufacturer's recommendation.
8. The applicant shall indemnify and hold harmless the County, its officers, agents and employees from any legal action and from any result thereof, arising out of or caused by the construction of this county road access.
9. The driveway and related work covered by this permit shall be completed within one year from the date shown on the permit. Otherwise this permit becomes null and void. Once work is begun on the driveway, the applicant shall pursue the work continuously and diligently until completed.
10. The decision of the Coffee County Engineer's office shall be final and conclusive on any question that may arise relating to this permit and/or to any work done or to be performed pursuant thereto.
11. The owner of the property shall be responsible for any changes required by the department from the inspection of the installation of the driveway.
12. The County is hereby authorized to remove any pipe on the County's right-of-way installed incorrectly or installed without approval of the County.

Indemnification

I, the undersigned, agree to comply with all conditions, restrictions and regulations of the Coffee County Driveway Policy as well as the Coffee County Driveway Permit Application. Except for negligent acts of Coffee County, I also agree to assume all liability for and save Coffee County responsible from any and all claims for damage arising out of the work to be done herein.

Signed: _____
(Signature of Applicant)

Date: _____