

COFFEE COUNTY DEVELOPMENT PERMIT APPLICATION
(Flood Hazard Determination)

SECTION 1: GENERAL PROVISIONS (Applicant to read and sign)

1. No work may start until permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the County Floodplain Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. *I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.*

APPLICANT'S SIGNATURE _____ **DATE** _____

SECTION 2: PROPOSED DEVELOPMENT (To be completed by Applicant)

	Name	Address	Telephone
Applicant			
Builder			
Engineer			

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and for unincorporated locations, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful and appreciated.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTUREAL DEVELOPMENT

ACTIVITY		STRUCTURE TYPE	
	New Structure		Residential [1-4 Family]
	Addition		Residential [More than 4 Family]
	Alteration		Non- Residential [Flood proofing? YES]
	Relocation		Combined Use [Residential & Commercial]
	Demolition		Manufactured/Mobile Home [In Manufactured/Mobile Home Park? YES]
	Replacement		

ESTIMATED COST OF PROJECT: \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

	Fill		Drilling
	Mining		Grading
	Excavation [Except for Structural Development checked above]		
	Watercourse Alteration [Including Dredging and Channel Modifications]		
	Drainage Improvements [Including Culvert Work]		
	Road, Street or Bridge Construction		
	Subdivision [New or Expansion]		
	Individual Water or Sewer System		
	Other [Please Specify]		

After completion of Section 2, applicant should submit form to County Floodplain Administrator for Review.

SECTION 3: FLOODPLAIN DETERMINATION (To be completed by Floodplain Administrator)

The proposed development is located on FIRM panel No:			Dated:	
The Proposed Development:				
	Is not located in a Special Flood Hazard Area (Notify the applicant that the application review is completed and no floodplain development permit is required.)			
	Is located in a Special Flood Hazard Area.	FIRM Zone Designation		
	100-Year flood elevation at the site is		FT NGVL [MSL]	
	Unavailable			
	The proposed development is located in floodway.	FBFM Panel No:	Dated	
	See Section 4 for additional Instructions			

SIGNED _____ **DATE** _____

SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by the Floodplain Administrator)

The applicant must submit the documents checked below before the application can be processed:

	A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
	Development plans, drawn to scale, and specification including, where applicable, details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor. And details of enclosures below the first floor. Also:
	Subdivision or other development plants (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-year flood elevations if they are not otherwise available).
	Plans showing the extent of the watercourse relocation and/or landform alterations.
	Tops of new fill elevation _____ FT NGVD(MSL).
	Flood proofing protection level (non-residential only) _____ FT NGVD(MSL). For flood proofing structures, applicant must attach certification from registered engineer or architect.
	Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood. A copy of all data and calculations supporting this finding must also be submitted.
	Other:

SECTION 5: PERMIT DETERMINATION (To be completed by Floodplain Administrator)

I have determined that the proposed activity: **A.** **is** / **B.** **is not** in conformance with provision of Coffee County's Flood Damage Prevention Resolution adopted on April 13, 2009. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ **DATE** _____

If Box A is checked, the Floodplain Administrator may issue a Development Permit upon payment of designated fee. If Box B is checked, the Floodplain Administrator will provide a written summary of deficiencies. Applicant may correct and resubmit the application to the Floodplain Administrator or may request a hearing from the Coffee County Commission/Board of Appeals.

APPEALS:

Appealed to the Coffee County Commission/Board of Appeals?	Yes	No
Hearing Date: _____		
Coffee County Commission's/Board of Appeals' Decision	Approved	Disapproved

Conditions: _____

SECTION 6: AS-BUILT ELEVATIONS (To be completed by Applicant before Certificate of Compliance is issued)

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application. Complete 1 or 2 below).

1. Actual (As-Built) elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest structural member of the lowest floor, excluding piling and columns) is:
- _____ FT NGVD(MSL)
2. Actual (As-Built) elevation of flood proofing protection is:
- _____ FT NGVD(MSL)

NOTE: Any work performed prior to submittal of the above information is at the risk of the Applicant.

SECTION 7: COMPLIANCE ACTION (To be completed by County Floodplain Administrator)

The Coffee County Floodplain Administrator will complete this section, as applicable, based on inspection of the project to ensure compliance with the Coffee County Flood Damage Prevention Resolution.

Inspections:	Date	_____	By	_____	Deficiencies?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Date	_____	By	_____	Deficiencies?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Date	_____	By	_____	Deficiencies?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by County Floodplain Administrator)

Certificate of Compliance Issued: Date: _____ By: _____